

# The GARDEN FAIRE

## 2011 Application to Participate

Organization/Company: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP \_\_\_\_\_

E-mail: \_\_\_\_\_ Website: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Name of Organization/Company (as you want it printed on space signage):  
\_\_\_\_\_

Description of Products and/or Services (as you would like it to appear in the Program Guide): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### Fee Schedule

**Note: If requested by June 11, we will rent canopies, tables, and chairs from Alexis Party Rental at your expense. You are welcome to bring your own canopy and furniture.**

<u>Description</u>	<u>Unit</u>	<u>Quantity</u>	<u>Total</u>
12' x 12' space - non-profit (non-refundable)	50.00/space	_____	_____
12' x 12' space - for-profit (non-refundable)	100.00/space	_____	_____
10' x 10' Canopy	70.00	_____	_____
10' x 20' Canopy (can divide into 2 or 3 sections)	140.00	_____	_____
10' Divider for 10' x 20' Canopy	10.00	_____	_____
20' Back Panel for 10' x 20' Canopy	15.00	_____	_____
6' Utility Table	7.00	_____	_____
Polyfold Chair	1.25	_____	_____
Delivery/Pick-up Charge (for any canopy and/or furniture rental)	5.00	_____	_____
<b>Total</b>			_____

I agree with The Garden Faire's Terms and Conditions, and hereby apply to participate. I have enclosed our check for space(s) and rentals, payable to "California Native Garden Foundation."

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Print Name: \_\_\_\_\_

Mail your application and check to The Garden Faire, CNGF Headquarters, 76 Race Street, San Jose, CA 95126

# The GARDEN FAIRE

## Terms and Conditions for Vendors and Exhibitors

We encourage Exhibitors to relate their proposed presentation to The Garden Faire's theme, Celebrating Abundance, and to provide visitors with opportunities for active participation.

Each Exhibitor must contribute to the Faire's costs by paying a non-refundable fee of \$50/space for non-profit participants and \$100/space for for-profit participants. The Faire will assign spaces; the circular layout makes all spaces equally desirable. The Faire will provide a standard sign for each Exhibitor. Exhibitors may add their own signs.

Exhibitors should operate under a canopy for their own comfort and the Faire's overall look. Exhibitors may provide their own canopy (preferably white), tables, and chairs, but may rent them through the Faire. Exhibitors are responsible for rental fees and the cost of any required repairs or cleaning of rented items. Request rental items before June 11, 2011.

Exhibitor spaces will not have running water or electrical power. If you need electrical power and will pay for related costs, let us know by 6/1/2011 and we will work with you.

We ask Exhibitors to honor the following guidelines:

- The Faire site will be available for set-up by 7 am on 6/25/2011. Volunteers will place rented items and signage by 8 am. Exhibitors should prepare for visitors by 9 am, staff their space from 9 am to 4 pm, and remove their property by 6 pm.
- If you wish to share a space with one or more Exhibitors, please contact us first.
- Exhibitors will be responsible for transporting their materials to and from their space. Faire Volunteers and carts will be available to assist. After unloading, please move your vehicle to an outer lot so that the Faire attendees will have space for temporary parking for loading & unloading. **IMPORTANT: NO street vehicles are allowed on the grassy area, which is also used as soccer fields.**
- The Faire will provide a Plant Hold Area. Exhibitors should bring boxes or bags for the convenience of their buyers.

Please submit the Application to Participate and payments by June 1, 2011, so that we may include your group in our publicity. For cancellations received by June 18, 2011, the Faire will refund rental fees but will not refund Participation Fees.

The Faire reserves the right to reject an Application to Participate if the Applicant does not agree to these terms and conditions, or if the Faire Committee determines that the Applicant's participation does not address the spirit of The Garden Faire.

For questions, contact the Faire Manager at 831-212-5861 or send email to [thegardenfaire@rocketmail.com](mailto:thegardenfaire@rocketmail.com); [thegardenfaire.org](http://thegardenfaire.org).